

**SATLUJ**<sup>®</sup>  
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**Sector-2, Panchkula**



# Information Technology Grade-I September-2024-25 Revision Worksheet

# A. Tick the correct answer :



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1. Enter key is also called \_\_\_\_\_ key.  
**a. Exit   b. Return   c. Function**
2. \_\_\_\_\_ contains different groups.  
**a. Canvas   b. Tab   c. Ribbon**
3. A mouse is a \_\_\_\_\_ device.  
**a. holding   b. pointing   c. typing**
4. There are \_\_\_\_\_ alphabet keys on the keyboard.  
**a. 12   b. 20   c. 26**
5. Backspace key is used to erase the letters to the \_\_\_\_\_ of the cursor.  
**a. middle   b. right   c. left**
6. \_\_\_\_\_ tool is used to type within a drawing.  
**a. Rectangle tool   b. Oval tool   c. Text tool**
7. Keyboard is used to type \_\_\_\_\_ and numbers.  
**a. words   b. songs   c. videos**

8. Machines make our work \_\_\_\_\_.

**a. boring   b. easy   c. difficult**

9. We can listen to the songs with the help of \_\_\_\_\_.

**a. keyboard   b. speakers   c. mouse**

10. \_\_\_\_\_ is a smart machine.

**a. Computer   b. Bicycle   c. Human**

11. A computer mouse has \_\_\_\_\_ buttons.

**a. two   b. three   c. four**

12. \_\_\_\_\_ tool is used to draw straight and slant lines.

**a. Line   b. Circle   c. Brush**

# A. Answers:



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1. Enter key is also called \_\_\_\_\_ key.  
a. Exit  b. Return  c. Function
2. \_\_\_\_\_ contains different groups.  
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11. A computer mouse has \_\_\_\_\_ buttons.

a. two b. three c. four

12. \_\_\_\_\_ tool is used to draw straight and slant lines.

a. Line b. Circle c. Brush

## B. Write 'T' for True and 'F' for False statements :

PRE-SCHOOL

1. Colours group is at the left side on the keyboard.

2. Pressing the left mouse button once is called single click.

3. We cannot drag pictures using a mouse.

4. Curve tool is used to draw straight lines.

5. Spacebar is the shortest key on the keyboard.

6. A computer can store our work for future use.

7. A computer can help us in chatting.

## B. Answers:

PRE-SCHOOL

1. Colours group is at the left side on the keyboard.

F

2. Pressing the left mouse button once is called single click.

T

3. We cannot drag pictures using a mouse.

F

4. Curve tool is used to draw straight lines.

F

5. Spacebar is the shortest key on the keyboard.

F

6. A computer can store our work for future use.

T

7. A computer can help us in chatting.

T

## B. Write 'T' for True and 'F' for False statements :

PRE-SCHOOL

8. We can type text in Paint program.

9. We keep index finger on the left mouse button.

10. There are ten function keys on the keyboard.

11. Manual machines run on electricity.

12. A computer can do many things.

13. Nature has created natural things.

## B. Answers:

8. We can type text in Paint program.

T

9. We keep index finger on the left mouse button.

T

10. There are ten function keys on the keyboard.

F

11. Manual machines run on electricity.

F

12. A computer can do many things.

T

13. Nature has created natural things.

T

# C. Fill in the boxes :



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1.  tool is used to erase straight and wavy lines.
2. We can  our name and class on a computer.
3. A computer never makes  .
4. A computer is a  .
5. We can play many  on a computer.
6. We can draw and  shapes using mouse.
7. It is kept on right mouse button.
8. A   can type your name.
9. Pressing, holding and moving a mouse is called
10. A small arrow on screen.
11.  tool is used to erase any part of a drawing.

# C. Answers:



1. **E R A S E R** tool is used to erase straight and wavy lines.
2. We can **T Y P E** our name and class on a computer.
3. A computer never makes **M I S T A K E S**.
4. A computer is a **M A C H I N E**.
5. We can play many **G A M E S** on a computer.
6. We can draw and **P A I N T** shapes using mouse.
7. It is kept on right mouse button. **M I D D L E** **P O I N T E R**
8. **A L P H A B E T** **K E Y S** can type your name.
9. Pressing, holding and moving a mouse is called **D R A G G I N G**
10. A small arrow on screen. **M O U S E** **P O I N T E R**
11. **E R A S E R** tool is used to erase any part of a drawing.



## D. Answers:



1. I have many buttons which are used to type numbers and words. 

K	E	Y	B	O	A	R	D
---	---	---	---	---	---	---	---

2. I am the brain of a computer. 

C	P	U
---	---	---

3. I can move the cursor to the next line. 

E	N	T	E	R
---	---	---	---	---

K	E	Y
---	---	---

4. When I am on, I type capital letters. 

C	A	P	S	L	O	C	K
---	---	---	---	---	---	---	---

K	E	Y
---	---	---

5. I can erase the letters and numbers from left.

B	A	C	K	S	P	A	C	E
---	---	---	---	---	---	---	---	---

K	E	Y
---	---	---

6. I help you to draw lines, point shapes and play games.

M	O	U	S	E
---	---	---	---	---

# E. Match the following:

1.



a. Line Tool

2.



b. Brush Tool

3.



c. Oval Tool

4.



d. Pencil Tool

5.



e. Curve Tool

# E. Answers:-

- |    |   |                |    |
|----|---|----------------|----|
| 1. |    | a. Line Tool   | 3. |
| 2. |    | b. Brush Tool  | 4. |
| 3. |    | c. Oval Tool   | 2. |
| 4. |   | d. Pencil Tool | 5. |
| 5. |  | e. Curve Tool  | 1. |

## F. Answer the following questions:



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1. Which tool is used to make a shape with any number of sides?



2. What is the use of Paint program?



## F. Answers:-



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1. Which tool is used to make a shape with any number of sides?

**Polygon tool**

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2. What is the use of Paint program?

**It is used to draw and edit the objects.**

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## G. Application based question :



1. Akash wants to create a drawing and at the same time he also wants to listen to music. Which electronic machine should he use?

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2. The computer teacher asked Rahul if he has seen anything at home which resembles the computer monitor. What it is?

---

3. The computer teacher sked Raghu to identify and name the longest key on the keyboard. He could easily identify it but was unable to tell the name. Help Raghu to name it.

---

## G. Answers



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1. Akash wants to create a drawing and at the same time he also wants to listen to music. Which electronic machine should he use?

\_\_\_\_\_ **Computer System** \_\_\_\_\_

2. The computer teacher asked Rahul if he has seen anything at home which resembles the computer monitor. What it is?

\_\_\_\_\_ **Television** \_\_\_\_\_

3. The computer teacher sked Raghu to identify and name the longest key on the keyboard. He could easily identify it but was unable to tell the name. Help Raghu to name it.

\_\_\_\_\_ **Spacebar key** \_\_\_\_\_

## G. Application based question :



4. In MS Paint, Yash made a figure. Now, he wants to add his name and class in it. As he does not know which tool he should use to do it, he needs your help. Help him by telling the tool's name.

---

## G. Answer :



4. In MS Paint, Yash made a figure. Now, he wants to add his name and class in it. As he does not know which tool he should use to do it, he needs your help. Help him by telling the tool's name.

**Text tool**

---

# H. Write the use of a computer by looking at the pictures:



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# H. Write the use of a computer by looking at the pictures:



**Search Information**

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**Drawing and Colouring**

---

# I. Identify the following keys:-

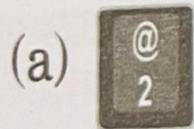
1. Space bar key



(c)



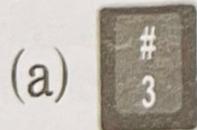
2. Number key



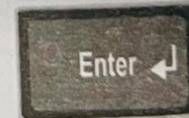
(c)



3. Enter key



(c)



# I. Answers:-

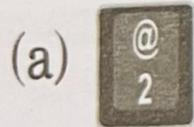
1. Space bar key



(c)



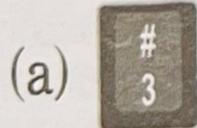
2. Number key



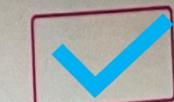
(c)



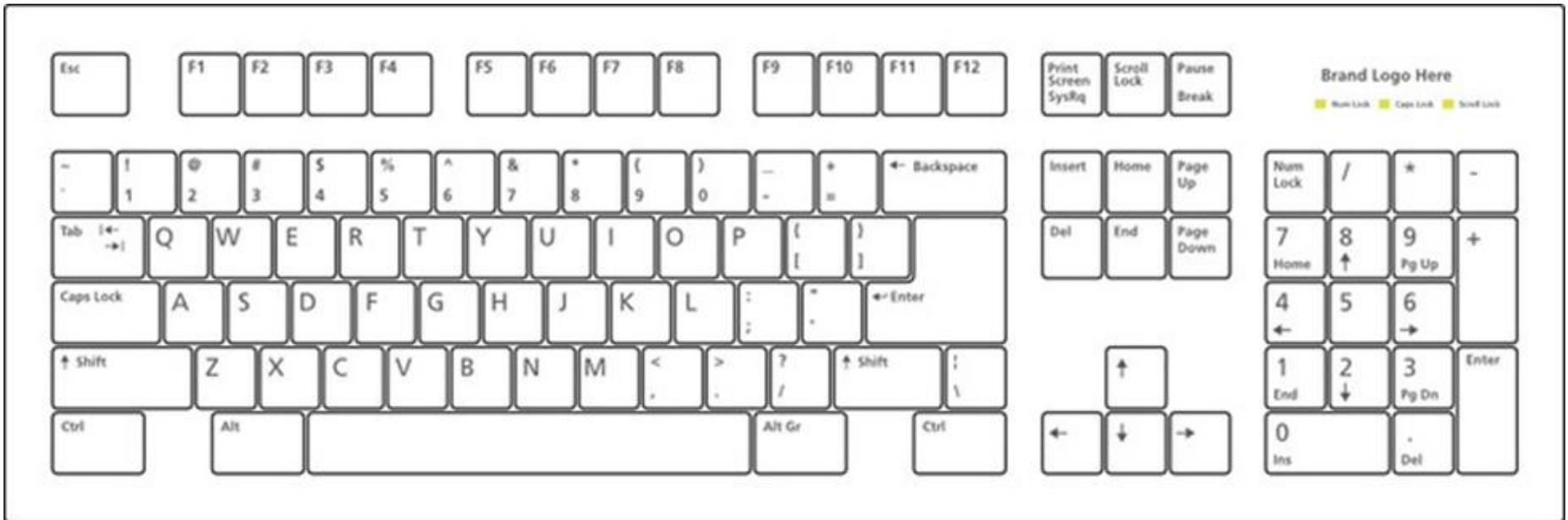
3. Enter key



(c)



# J. Count how many of the following types of keys are there on the keyboard:-

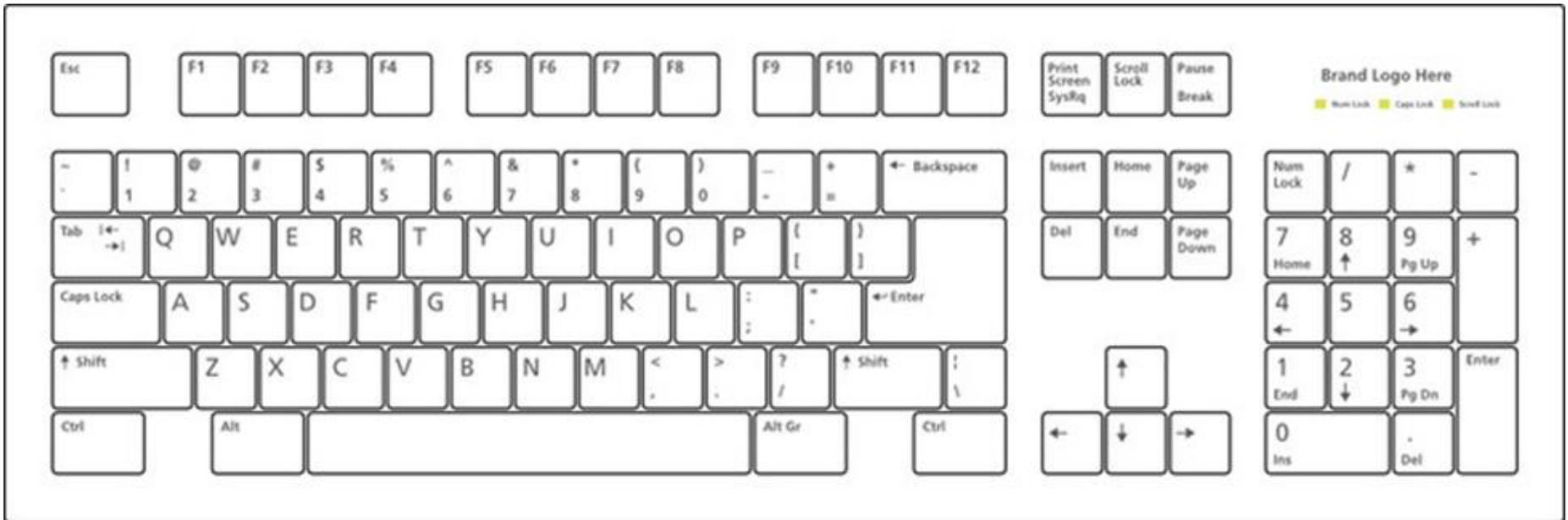


Alphabet Keys- \_\_\_\_\_

Enter Keys- \_\_\_\_\_

Arrow Keys- \_\_\_\_\_

# J. Answers:-



❑ Alphabet Keys- 26

❑ Enter Keys- 2

❑ Arrow Keys- 4



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# Thank You!